

**BURSARY COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF
LONDON SCHOOL FOR GIRLS
Wednesday, 24 February 2021**

Minutes of the meeting of the Bursary Committee of the Board of Governors of the
City of London School for Girls held via Microsoft Teams at 4:00 pm.

Present

Members:

Nicholas Bensted-Smith (Chairman)
Randall Anderson
Peter Bennett
Shravan Joshi

In Attendance

Officers:

Jenny Brown	- Headmistress
Katie Kerr	- Bursar
Chloe Rew	- Town Clerk's Department
Polly Dunn	- Town Clerk's Department
Steven Reynolds	- Chamberlain's Department
Nicholas Basye	- Chamberlain's Department
Bukola Soyombo	- Chamberlain's Department

1. APOLOGIES

There were no apologies.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN
RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. MINUTES

RESOLVED – That the public minutes and summary of the meeting held on 3
December 2020 be approved.

4. ANNUAL REVIEW OF TERMS OF REFERENCE

Members considered a report of the Town Clerk in respect of the annual review
of the Committee's Terms of Reference.

RESOLVED – that:

- The Terms of Reference of the Bursary Committee be approved for
submission to the Board of Governors of the City of London School for
final approval; and,
- The Committee's frequency of meetings be noted.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

7. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

8. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 3 December 2020 be approved.

9. **NON-PUBLIC OUTSTANDING ACTIONS**

The Committee's list of non-public outstanding actions was received.

10. **HARDSHIP BURSARY APPLICATIONS**

Members considered a joint report of the Chamberlain and the Bursar of the City of London School for Girls regarding a number of hardship bursary applications and the Bursary Fund's cash flow forecast.

11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were two items of business.

The meeting ended at 4.55 pm

Chairman

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